

CHEVERELL MAGNA PARISH COUNCIL

Minutes of the **Annual Council Meeting** of Cheverell Magna Parish Council
held at The Pavilion, Witchcombe Close, Great Cheverell
Monday 13th May 2024.

The meeting started at 8.30pm following the Annual Parish Meeting.

Minute No.	Item	Action
	Membership: S Burgess (SB) R Gray (RG) R Hayward (RH), L Jones (LJ), P Stevens (Chairman) (PS) 2 Vacancies	
	Councillors in Attendance: Cllr Stevens, Cllr Hayward, Cllr Burgess Cllr Dominic Muns (Wiltshire Council)	
	Officers: Jacqui Abbott Parish Clerk & RFO (JA) Public in Attendance Members of the public in attendance: None Press: None	
24-25/1	Election of the Chair Nominations were sought for the position of Chairman. Cllr Paul Stevens was proposed by Cllr Hayward and seconded by Cllr Burgess. Cllr Stevens accepted the nomination. Voting unanimous in favour. Cllr Stevens signed the Declaration of Acceptance of Office and delivered it to the Clerk.	
24-25/2	Election of the Vice-Chair Councillor Stevens nominated Councillor Hayward for the position of Vice Chair. Seconded Councillor Burgess. Voting unanimous in favour.	
24-25/3	Apologies: Apologies were accepted from Cllr Jones, Cllr Gray	
24-25/4	To receive any petitions or deputations None	
24-25/5	Declarations of Interest None	
24-25/6	Chairman's Announcements None	
24-25/7 24-25/7.1 24-25/7.2	Minutes The minutes of the meeting held on 8 th April were approved and signed by the Chairman. Matters Arising None	
24-25/8	Public Participation: There was no public participation as this had taken place at the Annual Parish Meeting held at 7.30pm.	
24-25/9 24-25/9.1	Financial Information Payments for Approval Dell lap-top - J Abbott Refund £616.55 REF 1/24-25BACS1 Clerk and RFO Salary – April £449.88 REF 2/24-25300189 HMRC PAYE April - £108.80 REF 3/24-25BACS2 Auditing Solutions Internal Audit – £240 REF 4/24-25BACS3	

Signed.....

<p>24-25/9.2</p> <p>24-25/9.3</p>	<p>WALC subscription 24/25 - £262.58 REF 5/24-25BACS4 Chris Hardwick Website April - £25 REF6/24-25SO1</p> <p>Payments Received £8154 has been received from Wiltshire Council representing 6 months of the annual precept 2024-25.</p> <p>Bank Reconciliation Members approved the bank reconciliation The Chairman signed the reconciliation and the associated bank statements.</p>											
<p>24-25/9.4</p>	<p>Reserves Members noted and approved the reserves:</p> <p>Earmarked:</p> <table border="0"> <tr> <td>Under 5's Playpark</td> <td>£6,000 (increased by £1,000 in 24-25 budget)</td> </tr> <tr> <td>Recreation Area</td> <td>£7,000</td> </tr> <tr> <td>Defibrillator</td> <td>£ 650 (new 24-25 budget)</td> </tr> <tr> <td>Elections</td> <td>£ 500 (new 24-25 budget)</td> </tr> <tr> <td>General Reserves</td> <td>£7,700</td> </tr> </table> <p>General represents 5 months running costs with 3-12 months recommended. Total Reserves £21,850</p> <p>Proposed Cllr Hayward, seconded Cllr Stevens Voting unanimous in favour.</p>	Under 5's Playpark	£6,000 (increased by £1,000 in 24-25 budget)	Recreation Area	£7,000	Defibrillator	£ 650 (new 24-25 budget)	Elections	£ 500 (new 24-25 budget)	General Reserves	£7,700	
Under 5's Playpark	£6,000 (increased by £1,000 in 24-25 budget)											
Recreation Area	£7,000											
Defibrillator	£ 650 (new 24-25 budget)											
Elections	£ 500 (new 24-25 budget)											
General Reserves	£7,700											
<p>24-25/10</p> <p>24-25/10.1</p> <p>24-25/10.2</p>	<p>Planning applications:</p> <p>PL/2024/03234</p> <p>Lower Green Farm, 46 The Green, Great Cheverell, Devizes, SN10 5UZ https://development.wiltshire.gov.uk/pr/s/planning[1]application/a0iQ3000005APdN</p> <p>Object due to the proposal to change land from agricultural use to garden use and the potential erosion of farmland</p> <p>Proposed by Cllr Hayward, Seconded Cllr Burgess Voting unanimous in favour</p> <p>Members to ratify the following comments dealt with by email: None</p>											
<p>24-25/11</p> <p>24-25/11.1</p>	<p>Annual Internal Audit Report Members received and noted the Annual Internal Audit Report</p>											

Signed.....

24-25/12 24-25/12.1	<p>Annual Governance and Accountability Return 2023-2024 Annual Governance Statement 2023-2024. Members approved the annual governance statement as outlined in Section 1 of the Annual Return. Proposed Councillor Steven. Seconded Councillor Burgess. Voting unanimous in favour.</p>	
24-25/12.2	<p>Accounting Statements 2023-2024. Members approved the accounting statements as outlined in Section 2 of the Annual Return. The Chair and Clerk are required to sign the Annual Governance Statement and the Accounting Statements which will be dealt with at the same time. Proposed Councillor Hayward. Seconded Councillor Burgess. Voting unanimous in favour.</p>	
24-25/12.3	<p>Exemption 2023-2024. The Parish Council is declaring exemption, that during the financial year, the higher of the authority's total gross income for the year or total gross expenditure for the year did not exceed £25000. Proposed Councillor Stevens, Seconded Councillor Burgess. Voting unanimous in favour.</p>	
24-25/12.4	<p>The Clerk is setting the commencement date for the exercise of public rights as Monday 3rd June 2024 and ending on Friday 12th July 2024.</p>	JA
24-25/13	<p>Play Area The gate has been mended. Work is imminent to repair the fence but the wet weather has held this up and the contractor has a subsequent backlog of works. Bark chippings will also be replenished.</p>	RH
24-25/14	<p>Grounds Maintenance Trees works will be undertaken as soon as the weather improves and the ground dries out. Councillors will check with the contractor regarding a date for the works. The Clerk will ask Sean Bailey to remove the weeds from between the whips. Cllr Hayward is undertaking grass cutting this season.</p>	JA, RH
24-25/15	<p>Speeding through the Village Members discussed the ongoing issue of vehicles speeding through the village, which is used as an alternative to the A360 main road. Members noted that there is a "Take Action on School Journeys" (TAOSJ) survey in progress. It is important to wait for the recommendations from this report before the Parish Council can take further action. The Parish Council will consider applying for a Speed Indicator device after this process is complete. It may be useful for a community group to lead on this project as it easier to secure funding.</p>	JA
24-25/16	<p>Events 2024 Members noted the upcoming events: Village Craft Fair Saturday 15th June 10am to 2pm Consultation event Thursday 6th June 7pm</p>	

Signed.....

	Correspondence for noting Members noted the correspondence received.	
	The meeting closed at 9.40pm	

Future Parish Council Meeting dates:

Monday July 1st Parish Council Meeting
Monday September 2nd Parish Council Meeting

**For more information, please see the Council's website
at WWW.GREATCHEVERELL.ORG**

Signed.....